



DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

FAX: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

## BUSINESS INFORMATION

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DATE FOUNDED: \_\_\_\_\_ DATE INCORPORATED: \_\_\_\_\_

DUNS NUMBER \_\_\_\_\_

TYPE OF BUSINESS:  PROPRIETORSHIP  PARTNERSHIP  CORPORATION

FEDERAL ID: \_\_\_\_\_

## DETAILS OF OWNER(S), PARTNERS OR OFFICERS:

1. NAME \_\_\_\_\_ TITLE \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

2. NAME \_\_\_\_\_ TITLE \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3. NAME \_\_\_\_\_ TITLE \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

4. NAME \_\_\_\_\_ TITLE \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOME PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**PERSON RESPONSIBLE FOR ACCOUNTS PAYABLE:**

NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**BANK REFERENCES**

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BANK NAME: \_\_\_\_\_  
BANK ADDRESS: \_\_\_\_\_  
CONTACT NAME: \_\_\_\_\_  
PHONE NUMBER: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**TRADE REFERENCES**

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1. COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
FAX: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_
2. COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
FAX: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_
3. COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
FAX: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_
4. COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
FAX: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
ACCOUNT NUMBER: \_\_\_\_\_

**PERSON FILLING OUT REPORT:**

NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**POLICY STATEMENT: CREDIT AND COLLECTION**

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Our credit application form must be completed, returned and on file along with this policy statement as a condition to maintain an open account.

**TERMS:** Net 30 days

**PAYMENTS:** Each invoice is due in full on or before 30 days following the invoice date. Any returns or debits on account must be approved by us prior to payment of the invoice.

**PAST DUE ACCOUNTS:** Past Due accounts of 60 days or more are subject to being placed on Credit Hold or C.O.D. without notice and will remain so until arrangements with our credit department have been made.

Any account with an unpaid invoice 60 days old will be notified at this time and be allowed 10 working days for remittance of payment before being placed with our collection agent. Attorney's fees and collection cost will be borne by the customer if the account must be placed for collection.

**Cathedral Stone Products is a material supplier only. Our invoices are payable as stated herein and not subject to any other payment schedules of the purchaser such as contract/construction agreements or withholding of retainage.**

The customer does hereby agree to all of the above policy statement for consideration and extension of credit by Cathedral Stone Products, Inc.

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

(please print name): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_